



CITIZENS' FINANCIAL OVERSIGHT COMMITTEE

For the School District of Manatee County Committee Notes / Minutes

Meeting Date	February 1, 2023
Meeting Time	2:00 PM
Meeting Location	Walter E. Miller School Support Center
Committee Chairman	Susan Harrigan
Note Taker	Christian Moreno Hernandez
Attendance	<p>Committee Members: Pat Barber Tom Ehren Catherine Ferrer Susan Harrigan, Chair Michael Hartman, Vice-Chair Sandra Holley Cynthia Howard George T. Small</p> <p>Board Members: Cindy Spray</p> <p>Staff: Rachel Sellers, Deputy Superintendent of Business Services Richard Bailey, Chief of Human Resources Ryan Juengling, Financial Analyst Cathy Miley Hayden, Director of Finance</p>
Opening	<p>Call to Order</p> <ul style="list-style-type: none"> Chair Harrigan called the meeting to order at 2:00 PM. <p>Audio Recording</p> <ul style="list-style-type: none"> Chair Harrigan announced that the meeting was being recorded.
Review and Accept Minutes from December 7, 2022	<p>Notes: Chair Harrigan noted a scrivener's error on the first page of the December 7, 2022 Minutes under Review and Accept Minutes from October 5, 2022 and requested "Ms. Ballard" to be changed to "Mr. Ballard".</p> <p>Motion: Motion to approve the December 7, 2022 Minutes with the requested change was made by Ms. Holley and seconded by Mr. Small.</p> <p>The motion was approved 8-0.</p>

Public Comment	Notes: There were no requests for public comment.
New Business	<p>Notes: Mr. Richard Bailey, Chief of Human Resources, introduced himself and invited Ms. Rachel Sellers, Deputy Superintendent of Business Services, to introduce herself to the Committee.</p> <p>Ms. Sellers introduced herself and provided an overview of her work experiences.</p> <p>Chair Harrigan noted that Mr. Mitchell Teitelbaum, General Counsel, had provided a response to the Committee's question regarding Charter Schools usage of the referendum money prior to the meeting and discussed the response with the Committee.</p> <p>The Committee held discussion and asked questions.</p> <p>The Committee agreed that there was no need for clarification on the legal response provided by Mr. Teitelbaum.</p> <p>a. Review Report from Charter Schools Notes: Mr. Ryan Juengling, Financial Analyst, provided a brief overview of the Expenditure Report from Charter Schools.</p> <p>The Committee held discussion and asked questions regarding the Report from the Charter Schools.</p> <p>b. Review Committee Charter for New Members Notes: Chair Harrigan spoke regarding the Citizens' Financial Oversight Committee Charter and asked the Committee Members if they had any questions.</p> <p>The Committee held discussion and asked questions regarding the Charter.</p> <p>Chair Harrigan clarified that Board Member Spray would be the liaison to report back to the School Board any requests from the Committee.</p> <p>Board Member Spray requested quarterly retention data from Human Resources.</p> <p>Ms. Barber noted that the Committee would need to issue an Annual Report no later than 60 days after the School Board certifies the Annual Financial Report (AFR).</p> <p>The Committee held discussion and asked questions regarding the Annual Report of the Committee.</p> <p>Ms. Ferrer asked for clarification regarding the metric used for measuring student achievement. Ms. Barber stated that the metric that is used is school grades.</p> <p>Following a question from Chair Harrigan, Mr. Ehren volunteered to assist with condensing the report.</p> <p>Chair Harrigan requested that the Executive Secretary send the previous year's Annual Report to the Committee Members.</p>

	<p>Mr. Small inquired about the Annual Comprehensive Financial Report (ACFR). Ms. Barber asked for the ACFR to be sent out to the Committee.</p> <p>Mr. Ehren and Mr. Bailey agreed to meet on February 22, 2023 at 11:00 am to work on the Annual Report.</p> <p>Motion: Motion to request the expenditure from the referendum money on a quarterly basis was made by Ms. Barber and seconded by Mr. Hartman.</p> <p>The motion was approved 8-0.</p>
Old Business	<p>a. Review Responses of Outstanding Requests</p> <p>b. Review HR Data</p> <p>Notes: Mr. Bailey noted that the report would be available for the next Committee Meeting.</p>
Administrative Matters	<p>a. Review Committee Meeting Schedule</p> <p>Notes: Mr. Ehren recommended to request an additional Meeting to approve the Annual Report.</p> <p>The Committee held discussion and asked questions regarding an additional meeting.</p> <p>The Committee agreed to have the Annual Report finalized by April 5, 2023 and to request to present it to the School Board during the April 14, 2023 School Board Workshop.</p> <p>b. Date of Next Committee Meeting</p> <p>Notes: Chair Harrigan noted April 5, 2023, as the date for the next Committee Meeting.</p> <p>c. Agenda Items for Next Committee Meeting</p> <p>Notes: Chair Harrigan spoke regarding the agenda items for the next Committee Meeting. She noted that the Committee would be reviewing the Annual Report.</p>
Comments from Committee Members and Staff	<p>Notes: Mr. Hartman spoke regarding comments from Committee Members.</p> <p>The Committee held discussion and asked questions regarding comments from Committee Members.</p>
Adjournment	<p>Notes: Chair Harrigan adjourned the meeting at 2:58 PM.</p>

Chairman, Committee

Note Taker, Committee